

APPENDIX C



Debie Pearmain
Police Licensing Officer
Windsor Police Station
Alma Road
Windsor
Berkshire SL4 3ES
Tel. 01753 835571
Fax. 01753 835513

Date 20th November 2015

Dear Mr Sewa Singh Johal

I am writing to inform you as the Premises Licence Holder of Skyways Hotel, 19-21 London Road, Langley, Slough, Berkshire, SL3 7RL, that the Police are applying for a review of this premises licence.

The Police are applying for a review of the premises licence under the Prevention of Crime and Disorder, Public Safety and Protection of Children From Harm licensing objectives.

If you wish to discuss the matter please contact me on the above telephone number.

Yours sincerely

Debie Pearmain
Police Licensing Officer

Cc
Mr M Sims, Licensing & Enforcement Manager, Slough Borough Council



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Police Licensing Officer
Windsor Police Station
Alma Road
Windsor
Berkshire SL4 3ES
Tel. 01753 835571
Fax. 01753 835513

Date 20th November 2015

Dear Mr Kavi Raj Singh Johal

I am writing to inform you as the Designated Premises Supervisor of Skyways Hotel, 19-21 London Road, Langley, Slough, Berkshire, SL3 7RL, that the Police are applying for a review of this premises licence.

The Police are applying for a review of the premises licence under the Prevention of Crime and Disorder, Public Safety and Protection of Children From Harm licensing objectives.

If you wish to discuss the matter please contact me on the above telephone number.

Yours sincerely

Debie Pearmain
Police Licensing Officer

Cc
Mr M Sims, Licensing & Enforcement Manager, Slough Borough Council

Submitting Officer

Shoulder No/Name: C3232 Debie Pearmain

Station:

LPA: Slough

Incident References

Premises Name/Location: Skyways, London Road, Langley

Incident Date: 2.00pm 08/09/14

Incident Time:

Command & Control URN:

Crime Report(s):

CCTV Seized?

Sources of Information:

Nature of Incident – what happened?

PS Mann, PC Adams, PC Ashcroft and Debie Pearmain, Police Licensing Officer attended the premise to speak with the DPS to conduct a licensing check. On arrival no DPS or PLH were on site. The Receptionist contacted the PL Holder, Mr Sewa Singh Johal, who eventually attended the premise. Whilst waiting for Mr Johal we established the booking in system for the Hotel. A hard Register is used and we were told that a photocopy of customers ID are taken for room bookings, although it was established this does not happen for all guests staying (for example if 2 people are staying in the same room, only one ID is taken). The Hotel has 34 rooms and we were informed that all rooms are booked up for today, although in the Register not all details had been written down. The Hotel has 24 hour cover at reception. When Mr Johal arrived, I went through the conditions on the licence, Mr Johal at the time was unsure of how long the CCTV is kept for, he stated 14 days, I informed him the condition on the licence was 31 days, he informed us he would find out and let me know. No notice was observed on entry to the Hotel informing customers that CCTV is in operation. Condition number 7, proof of staff training, Mr Johal was unable to show us this. He then informed us that Max, who is the Italian guy, and his wife look after the Restaurant side of things, would know this. He stated he would ask him and let me know later. He also informed us that Brian the Maintenance guy looked after the Hotel side of things. As I was going through the conditions Mr Johal on several occasions was trying to contact Brian and Max to ask them questions, but they did not answer Mr Johal's calls. Mr Johal also informed us that he does not have any functions at all at the Hotel, including Christmas parties etc. Mr Johal also stated that Shaun runs the accommodation side of things. I explained that another reason for visiting the Hotel was to discuss CSE issues in general. PS Mann then spoke about the CSE issues and gave advice on this. PS Mann also informed Mr Johal that he would arrange for CSE training to be given to all staff members at the Hotel. PS Mann requested that the DPS, Mr Kavi Johal make contact with him to arrange a suitable date for this. I then gave Mr Johal a letter which detailed the recent drug swab readings that were taken at the Hotel. Some of the readings were high. We spoke in general about drugs and I also suggested that when the CSE training is conducted that drugs are also spoken about. I informed Mr Johal about condition number 6 - a personal licence holder must be in attendance at times when a licensable activity is taking place, I then went on to explain what this condition meant and asked Mr Johal if Max or his wife are personal licence holders. Mr Johal was unsure and stated that he would let me know. I explained to him that I need to know this as without a personal licence holder on site, they would be in breach of this licence if alcohol is sold. During an earlier conversation Mr Johal had informed us that the DPS was going on holiday for a couple of weeks and then hearing that Mr Johal was unsure if Max was a personal licence holder, alarmed me. Before we left the premise PC Adams requested that CCTV is downloaded, this was not able to be done as there were no discs on site. Advice given to Mr Johal to ensure that discs are available for any downloaded footage.

Mr Johal was informed that the following needed confirmation:

How long CCTV was kept - before I left the venue Mr Johal had made a telephone call and confirmed to me that CCTV was kept for 31 days.

Confirmation of any staff member who are Personal Licence Holders

CSE training date to be arranged by PS Mann and the DPS.

I also informed Mr Johal that a further check would be conducted to ensure that a Personal Licence Holder was on site during licensable activities.

Submitting Officer

Shoulder No/Name: C3232 Debie Pearmain

Station:

LPA: Slough

Incident References

Premises Name/Location: Skyways, London Road, Langley

Incident Date: 12.40pm 09/09/14

Incident Time:

Command & Control URN:

Crime Report(s):

CCTV Seized?

Sources of Information:

Nature of Incident – what happened?

Mr Kavi Raj singh Johal, DPS telephoned me in relation to the licensing visit yesterday afternoon. I informed Mr Johal that a routine licensing check was conducted and the issues/concerns were:

How long was the CCTV kept for? He informed me that it was kept for 14 days, although they had had a fault with it recently and he wasn't really sure. I informed him of condition number 2 - recordings to be kept for no less than 31 days. He then informed me that Shaun Kumar who was the General Manager would know this. He will find out and let me know. He also informed me that Shaun would be taking over the Hotel and all the paperwork would be submitted. I asked Mr Johal if he was going away as we were concerned that there would not be a Personal Licence Holder on site during licensable activities, as per condition number 6. He assured me that Shaun was a PLH and was at the premise all the time. I informed him that Shaun was not at the premise yesterday from 2.00pm until 3.00pm when we were on site. He informed me that Shaun is there when the bar is open. I informed Mr Johal that a further check would be conducted and if the bar is open and there is no personal licence holder on site action will be taken. I also informed Mr Johal of the general CSE issues and that PS Mann has offered to speak to all staff re this training. Mr Johal told me it is better for PS Mann to liaise with Shaun on this. I asked if he had Shaun's contact number to which he replied he would ring and let me have it in the next day or so. Mr Johal and I were then cut off the phone.

Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?
Police Response – what action was taken? Please identify the main officers who dealt with the incident.
Persons Involved - to add more rows click into the final cell of this table

Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)

Submitting Officer

Shoulder No/Name: C3232 Debie Pearmain

Station:

LPA: Slough

Incident References

Premises Name/Location: Skyways Hotel, London Road, Langley

Incident Date: 12/09/2014 2100 hours Incident Time:

Command & Control URN:

Crime Report(s):

CCTV Seized?

Sources of Information:

Nature of Incident – what happened?

PC Dan Burt, NHO and I attended the Hotel for a licensing check. PLH and DPS not on site during our visit. We spoke to Herman Bruno Fernando dob: 04/10/1987 who was finishing work at 2100 hours and Wellington Quadros dob: 22/12/1963 who was on the night shift until 7am. Booking in system checked - 34 Rooms with 15 rooms being booked. Some of the bookings were checked and ID requested for those rooms. Room 111 copy of the passport was shown - AIO. We were told they were taking ID from all persons staying in one room. When I asked to see other ID's for other room bookings, I was informed that they were long term bookings and their ID was in another room. As we were talking to the workers, a man came in and was given two keys for room 112 and 114. When he went I asked Wellington if he had a copy of the man's ID and why did he have two keys. He informed me that they were builders and he had seen their ID. We were both concerned that all ID's are not being taken from Hotel guests. I asked if rooms are available to be booked on an hourly or three hourly basis, I was informed that they were not. We were also informed that Booking.com (late bookings) email the Hotel all late booking details, so no ID is taken, as late bookings have all the details. We then conducted a licensing check in the bar area and spoke with Max. Max had a Personal Licence Holder on site. We then returned back to the reception area and requested to have a walk around the Hotel to establish where all the rooms were. Herman showed us around all the areas in the main building. PC Burt asked what was in the building next door and we were informed rooms. The building next door is completely detached from the main reception area and when we entered the building the door was unlocked. I asked if the door is unlocked all the time, to which we were told yes it is open all the time. We are very concerned about this from a security side of things as anyone can enter this building without being challenged. I informed Herman about our concerns to which he informed us that they only put people they know in this building. As we left this building, there was a key left in the lock of the room on the left by the exit door, Herman, took the key from the lock and locked the door. As Herman left the building, PC Burt heard someone knocking on the door from the inside. PC Burt informed Herman of this and Herman gave the key back to the occupant of this room.

Herman and Wellington were very helpful during our visit, but Thames Valley Police are very concerned about the booking in system, checking and taking ID's of all guests and the lack of security.

Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?

PLH and DPS to be invited into the Police Station re concerns.
SBC Licensing informed
SBC Fire Officer informed
TVP CSE Officer informed

Police Response – what action was taken? Please identify the main officers who dealt with the incident.

Submitting Officer

Shoulder No/Name: C3232 Debie Pearmain

Station:
LPA: Slough

Incident References
Premises Name/Location: Skyways, London Road, Slough

Incident Date: 9.55pm 19/09/2014

Incident Time:
Command & Control URN:
Crime Report(s):
CCTV Seized?
Sources of Information:
Nature of Incident – what happened?

Attended premise for a licence check. Spoke with Wellington who was working on Reception. Apart from one long term booking, all the others were booked through booking.com. Spot check on the bookings. ID for the long term booking was apparently in the office, not able to be seen. We were informed that if the bookings are through booking.com, ID is not always requested as the booking is done through a third party. Advice given to ensure that ID is requested for all bookings.

I spoke with Max in the bar area and a Personal Licence holder was working. AIO

When we arrived and parked in the rear car-park, a black male aged approx 20 - 25 years was seen leaving the car - park area when the Police Van parked up. We also observed a car parked in the car-park with young looking passengers, again as soon as they saw the police vehicle it left.

Concern over the lack of lighting and security generally and concern over ID not being requested for all guests staying the Hotel.

Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?

Owners will be fully updated of our concerns at a meeting on the 3rd October 2014. Advice has already been given to ensure that ID for all guests is requested

Police Response – what action was taken? Please identify the main officers who dealt with the incident.
Persons Involved - to add more rows click into the final cell of this table

Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)

Licensed Premises Checklist: Pubs & Clubs

Premises Name: Skyways Hotel Street and Town: A4 COLNBROOK BYPASS, SLOUGH Premise Licence Holder:	Officer Checking: A/PS 209 JAMES SENIOR Time and Date: 01/10/14 2200hrs Licence Number:
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Please complete the following check list, expanding on any responses in the additional comments fields if you wish to.

Management and Premises		YES	NO			
Name of the DPS: N/K	Are they present?	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
If no DPS is present, is there a personal licence holder on the premises? <i>(this is not a legal requirement)</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
If no DPS is present, is there a written consent delegating authority to sell alcohol? <i>(verbal authority is allowed, but written authority is better – preferably a list of authorised persons)</i>		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Member of staff spoken to during check (Premise Licence Holder/DPS/name of other): Receptionist (called away prior to obtaining details)						
Is a summary of the premises licence ('Part B') displayed prominently, with each page visible?		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
Fire exits checked and accessible?		<input checked="" type="checkbox"/>	<input type="checkbox"/>			
	<table style="width:100%; border: none;"> <tr> <td style="text-align: center; width: 15%;">YES</td> <td style="text-align: center; width: 15%;">NO</td> <td style="width: 60%;"></td> </tr> </table>	YES	NO			
YES	NO					
Gents toilets checked?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Any evidence of drug use?	<input type="checkbox"/>	<input type="checkbox"/>	
Ladies toilets checked?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Any evidence of drug use?	<input type="checkbox"/>	<input type="checkbox"/>	
Disabled toilets checked?	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Any evidence of drug use?	<input type="checkbox"/>	<input type="checkbox"/>	
Additional comments:						
Customers present within the bar area (approximately 5).						
I could wander around the annexe building without being noticed/challenged. They did appear to have a new CCTV system in place but when I went into the receptionist area at the main building, his English wasn't great so I couldn't confirm how this was monitored. I queried the fact that the annexe building was unlocked and he said that it is unlocked until midnight and then he locks it. He also said that from Monday they are taking all guests' ID to scan. This evening there were 50 guests, mainly businessmen.						

Security Measures		YES	NO	YES	NO
How many door staff are on duty? ⁰	Are they Licensed by SIA?		<input type="checkbox"/>	SIA badges on display?	<input type="checkbox"/>
Is CCTV present, operational and of a suitable evidential standard?		<input checked="" type="checkbox"/>	<input type="checkbox"/>	Staff able to work CCTV? <i>(can they demonstrate?)</i>	<input checked="" type="checkbox"/> <input type="checkbox"/>

Name of Premises		Skyways Hotel, 19 – 21 London Road, Langley, SL3 7RL	
Time & Date of Incident		Time: 14:00	Date: 9 th October 2014
Date	09/10/14	Reporting Officer	Tara O'Keefe
<p>Sources of Information: (i.e. routine inspection, complaint, police officer) Arranged a meeting following Thames Valley Police inspections of the premises which raised concern of the security of the hotel and potential CSE issues.</p>			
<p>Nature of Incident: Debie Pearmain, Thames Valley Police Licensing Officer, and Tara O'Keefe, Assistant Licensing Officer attended a meeting with Sewa Singh Johal (Premises Licence Holder) and Kavi Raj Singh Johal (Designated Premises Supervisor) at My Council, Landmark Place, High Street, Slough, SL1 1JL. Debie Pearmain explained the issues found when officers carried out inspections at Skyways Hotel. Both DPS and PLH understood the points that were made and seemed happy to try to work with us to make the hotel more secure. Debie then advised them that the following conditions must be put on the premises licence by way of minor variation.</p> <ol style="list-style-type: none"> 1. An incident register will be kept to record all incidents of disorder and refusals of admittance at the premise. The DPS and member of staff involved in the incident must sign off each entry. The incident register must remain on the premises at all times. 2. The CCTV system must cover all areas of the premises where licensable activities take place. 3. CCTV cameras must be in operation at all public entrance and exit points of the premises. 4. DPS and/or nominated person to be trained on how to work the CCTV system to the standard where the nominated person can download any potential evidence required by Thames Valley Police, Local Authority Licensing Officers or relevant Agencies. 5. DPS and/or nominated person is responsible for supplying the necessary media (discs, data stick) containing any downloaded content. 6. All members of staff are to complete Child Sexual Exploitation (CSE) training. Training records including the staff members name and date of training are to be maintained and kept at the premises at all times. Training records must be available for inspection by an Authorised Officer or Police Officer. 7. Child Sexual Exploitation (CSE) refresher training must be provided to all members of staff on an annual basis and logged in the training records. 8. The identity of all individuals who have made a room booking and/or are staying as a hotel guest, must be verified and a copy of their photographic ID taken. The copy must be kept for a minimum of six months and be made available for inspection by an Authorised Officer or Police Officer. 9. A crime reduction survey is to be carried out by Thames Valley Police and the recommendations of the survey are to be adhered to. <p>Both Mr Johal's agreed to the conditions and confirmed they will put a minor variation application in no later than 27th October 2014.</p>			
CCTV Seized:	Yes / No (delete as applicable)		

RECEIVED
14 OCT 2014
R101737

Application for a minor variation to a premises licence or club premises certificate under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the Guidance Notes at the end of the form, especially Note 1.

If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and in black ink. Use additional sheets if necessary.

Once completed please send your application to the relevant licensing authority. You may wish to keep a copy of the completed form for your records.

Mr Sewa Singh Johal

(Insert name(s) of applicant)

being the premises licence holder(s)/club holding a club premises certificate, apply to vary a premises licence under section 41A/club premises certificate under section 86A of the Licensing Act 2003 for the premises described in Part 1 below.

Part 1 – Premises details

Postal address of premises (or, if none, Ordnance Survey map reference, or description) Skyways Hotel 19 – 21 London Road Langley	
Post town Slough	Postcode SL3 7RL

Telephone number at premises (if any)

01753 522286

Premises licence number/club premises certificate number

PL4582

Brief description of premises (Please see Guidance Note 2)
Hotel with restaurant, function rooms, and a bar

Part 2 – Applicant Details

I am/we are the premises licence holder/club premises certificate holder. (Please delete as appropriate)

Contact phone number in working hours (if any)

Applicant Postal address IF DIFFERENT FROM PREMISES ADDRESS	
Post town	Postcode
Please provide email address if you would prefer us to contact you by email (optional)	

Part 3 – Proposed variation(s)

Do you want the proposed variation to have effect as soon as possible? Yes No Please tick

If not, from what date do you want the variation to take effect?

DDMM			YYYY			

Please describe the proposed variation(s) in detail in the box below and explain why you consider that they could not have an adverse effect on the promotion of any of the licensing objectives (See Guidance Note 1). This should include whether new or increased levels of licensable activities will be taking place indoors or outdoors (indoors may include a tent):

<p>Details of proposed variations (Please see Guidance Note 3) To add conditions the conditions detailed below following a meeting with TVP Licensing Officer.</p> <ol style="list-style-type: none">1. An incident register will be kept to record all incidents of disorder and refusals of admittance at the premise. The DPS and member of staff involved in the incident must sign off each entry. The incident register must remain on the premises at all times.2. The CCTV system must cover all areas of the premises where licensable activities take place.3. CCTV cameras must be in operation at all public entrance and exit points of the premises.4. DPS and/or nominated person to be trained on how to work the CCTV system to the standard where the nominated person can download any potential evidence required by Thames Valley Police, Local Authority Licensing Officers or relevant Agencies.

5. DPS and/or nominated person is responsible for supplying the necessary media (discs, data stick) containing any downloaded content.
6. All members of staff are to complete Child Sexual Exploitation (CSE) training. Training records including the staff members name and date of training are to be maintained and kept at the premises at all times. Training records must be available for inspection by an Authorised Officer or Police Officer.
7. Child Sexual Exploitation (CSE) refresher training must be provided to all members of staff on an annual basis and logged in the training records.
8. The identity of all individuals who have made a room booking and/or are staying as a hotel guest, must be verified and a copy of their photographic ID taken. The copy must be kept for a minimum of six months and be made available for inspection by an Authorised Officer or Police Officer.
9. A crime reduction survey is to be carried out by Thames Valley Police and the recommendations of the survey are to be adhered to.

Details of proposed variations (Continued)

Part 4 – Operating Schedule

Please tick those parts of the Operating Schedule which would be subject to change if this application to vary was successful.

Provision of regulated entertainment

Please tick all that apply

- | | | |
|---|--------------------------|--------------------------|
| a. plays | <input type="checkbox"/> | <input type="checkbox"/> |
| b. films | <input type="checkbox"/> | <input type="checkbox"/> |
| c. indoor sporting events | <input type="checkbox"/> | |
| d. boxing or wrestling entertainment | <input type="checkbox"/> | |
| e. live music | <input type="checkbox"/> | |
| f. recorded music | <input type="checkbox"/> | |
| g. performances of dance | <input type="checkbox"/> | |
| h. anything of a similar description to that falling within (e), (f) or (g) | <input type="checkbox"/> | |

Provision of late night refreshment

Sale by retail of alcohol

(Note that this can only relate to reducing licensed hours or moving them without any overall increase between 7am and 11pm)

Please tick to indicate you have enclosed the following:

I have enclosed the premises licence/club premises certificate



I have enclosed the relevant part of the premises licence/
club premises certificate



I have included a copy of the plan
(necessary if the proposed variation will affect the layout)



If you have not ticked one of the previous three boxes, please explain why in the box below.

Reasons why you have not enclosed the premises licence/club premises certificate or relevant parts.

Any further information to support your application. (See Guidance Note 4)

CHECKLIST:

Please tick to indicate agreement

- I have made or enclosed payment of the fee.
- I have enclosed the plan, if appropriate, of the premises in scale [1mm to 100mm], unless otherwise agreed with the licensing authority.
- I have enclosed the premises licence/club premises certificate or relevant part of it or provided an explanation.
- I understand that if I do not comply with the above requirements my application will be rejected.

Part 5 – Signatures and Contact Details
(See Guidance Note 5)

Premises Licence: Signature of applicant (the current premises licence holder) or applicant's solicitor or other duly authorised agent (see Guidance Note 6). If signing on behalf of the applicant, please state your name and in what capacity you are authorised to sign:

Signature:

Date: 14/10/2014

Capacity: I/We (insert full name and capacity)

sign on behalf of and have authority to bind the applicant.

Where the premises licence is jointly held, signature of 2nd applicant (the current premises licence holder) or 2nd applicant's solicitor or other authorised agent (See Guidance Note 7). If signing on behalf of the applicant, please state in what capacity.

Signature:

Date:

Capacity: I/We (insert full name and capacity)

sign on behalf of and have authority to bind the applicant.

Where the premises is a club

I (insert full name) make this application on behalf of the club and have authority to bind the club.

Signature:

Date:

Capacity: I/We (insert full name and capacity)

sign on behalf of and have authority to bind the applicant.

Contact name (where not previously given) and address for correspondence associated with this application. (See Guidance Note 8)	
Post town	Postcode
Telephone number (if any)	If you would prefer us to correspond with you by email your email address (optional)

- I understand that I am required to advertise my application by posting a white notice at or on the premises for ten consecutive days commencing on, and including the day after the day when my application is given to the licensing authority.



IT IS AN OFFENCE, LIABLE ON SUMMARY CONVICTION TO A FINE NOT EXCEEDING LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION.

Submitting Officer
Shoulder No/Name: C3232 Debie Pearmain

Station:
LPA: Slough

Incident References
Premises Name/Location: Skyways, Slough

Incident Date: 2020 hours 28/11/2014

Incident Time:
Command & Control URN:
Crime Report(s):
CCTV Seized?
Sources of Information:
Nature of Incident – what happened?

Attended premise with NH Officers to speak to DPS/General manager re information of a traveller event being held at the venue this weekend. DPS not on site. Spoke to Max, General Manager of the Restaurant and explained about the information that had been received. Max was a little agitated and negative in his response to me. No traveller event to be held at the premisie. He did have a wedding booking for today, but that had been cancelled and rescheduled to the 12th December 2014 (relevant checks have already been conducted on this booking). Officers swabbed the toilets and plain clothes Officers successfully gained access to the Hotel next door to the main building, without being challenged. I checked the booking in Register and asked the receptionist who was in Room 104 - he could not show me any copy of the ID of who was in this room. He asked me if he has to take ID if 2 people are staying in the same room. I informed him yes he does need to do that.

Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?
Police Response – what action was taken? Please identify the main officers who dealt with the incident.
Persons Involved – to add more rows click into the final cell of this table

Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)

When complete, please forward to the Licensing Officer for the area (and anyone else as per local instructions)

Submitting Officer		
Shoulder No/Name: C3232 Debie Pearmain	Station:	LPA: Slough

Incident References		
Premises Name/Location: Skyways, Langley		
Incident Date: 12.30pm 05/12/14	Incident Time:	
Command & Control URN:	Crime Report(s):	
CCTV Seized?		
Sources of Information:		

Nature of Incident – what happened?
<p>Ms A Chalmers, Crime Reduction Advisor and Debie Pearmain, Police Licensing Officer, attended the premises for a crime reduction survey to be completed. Max, General Manager of the Restaurant was on site and was updated of what was happening. Max was fully co-operative.</p>

Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?

Police Response – what action was taken? Please identify the main officers who dealt with the incident.

Persons Involved - to add more rows click into the final cell of this table				
Name	Date of Birth	Role	Action Taken	Ref No. <small>(e.g. Custody, PND etc)</small>

When complete, please forward to the Licensing Officer for the area (and anyone else as per local instructions)

From: Mrs Anne Chalmers
Address: Thames Valley Police, 124, Bath Road, Taplow, Bucks SL6 0NX
Ref. No. Skyway Hotel , Slough
Date: Friday 5th December 2014

Skyways Hotel: 19-21 London Road, Slough, SL3 7RL, United Kingdom

Security Assessment Report

With reference to my visit and survey of the property at the above address on Friday 5th December 2014. I now make the following recommendations, which I feel you ought to consider implementing to improve the present level of security. This report relates to the physical security of the Annex hotel and rear car park. Further security advice and recommendation may be required once these initial recommendations have been responded to.

The vast majority of crime is preventable and therefore good crime prevention will reduce your vulnerability to the effects of disruption by way of loss, damage or theft. Any solution to your problem should be appropriate, cost effective, and realistic.

Where any recommendation is made for physical security, products should be of good quality and if applicable, should as a minimum conform to no less than the relevant British Standard, which is indicated by the KITE MARK. It is assumed that competent security installers will carry out any fitting of physical security products.

Over view: I and TVP Licensing Officer, Mrs Peamain, visited the site and spoke with Max, the General Manager of the Restaurant. The Hotel comprises of two separate buildings which provide guest accommodation. Hotel reception is located within the larger of the two building as is a bar/restaurant which is accessible from the hotel reception area. This is leased from the hotel and is managed as an independent business.

There is no reception for the second building and for the purpose of this report I will consider the second building to be an annex. During our visit we were informed that the hotel annex building is secured when not in use and 'only people that the hotel knows' are given guest accommodation in this unmanned building. On inspection, although we were told that no guests were staying in the annex, we found the building to be insecure In addition there appeared to be a fire exit door that had been secured and inoperative (removal of all release bars/handles)

Customer parking is provided to the front and rear of the two hotel buildings, the rear parking entrance is between the two hotel buildings and does not benefit for any identifiable access control. Within the car park there is a hair and beauty business, this is located within a glazed ground floor 'conservatory' type structure. Reports that this rear car park is used by unauthorised individual as a gathering point, have been reported, in addition during our visit staff informed us that 'youths' (young males) congregate 'here' (in the rear car park) to do drugs. This was also confirmed by the manager of the bar /restaurant, who, in addition advised that individuals gather and smoke drugs at rear of the bar /restaurant and fire escape. Individuals gain access to this private area via the rear car parking facilities.

As applicable to the particular premises, the additional security recommendations are as follows:-

Hotel annex Access: Concerns have been raised that unknown individuals have access to this building and subsequent private guest accommodation. At the time of our visit the main front entrance door of the annex building was not locked (although no guests were booked in) , We were advised by staff that the Annex is locked up when no guests are booked in, however Mrs Pearmain advised that was not the case. Offenders could exploit this to come and go and let others into the hotel without staff being aware. To ensure all customers and any visitors to the hotel enter via reception (and are seen by staff). I would recommend that the security of this door is enhanced with the following

This Annex main entrance door shall be up graded to incorporate a self closing mechanism with thumb turn or similar fitted on the inside, the principle must be that this Main access door self closes and locks.

The Annex main entrance door must be controlled via a "fob" activated magnetic or solenoid locking system, controlled via a proximity reader (fob). An Access fobs must be allocated to each guest staying in the annex accommodation and members of staff, (allowing authorised guests and staff access, whilst restricting unauthorised intrusion). The system can be used to identify which fob has been used to gain access, providing date, time & fob identification information to site management. This will provide staff with more accountability and control over access and egress to the building whilst increasing the security and personal safety of paying hotel guests.

Annex ground floor Fire exit doors: during our visit I identified that the ground floor fire exit doors (under the main stair case had been disabled, preventing from being used as a means of escape in an emergency.

I would strongly recommend a review of all Fire exit doors by a Fire Officer.

Car park: The rear parking area appears to be is poorly illuminated, however, there is evidence of CCTV; Rear parking courts can be problematic. If the rear parking facility is not secured, the area can quickly become vulnerable to Anti-Social Behaviour (ASB), crime and the fear of crime. This is supported by reports of groups of young males gathering in the car park and smoking drugs. Best practice states - care should be taken to ensure that the parking areas are gated with automatic gates.

The rear court parking facility of this hotel must be gated and secured with self closing, electronic pedestrian and vehicle gates (mechanical gates are not acceptable as they will invariable get left open by staff and guests, the facility will remain insecure and vulnerable), there should be an audio/visual (CCTV) link to main reception provide reception staff with the necessary control over this private space.

Lighting – Lighting can have a dramatic effect in reducing crime, the fear of crime and anti-social behaviour. I have concerns that parking areas and any other non adopted public realm are not sufficiently lit.

It is recommended that Hotel management ensure that the parking areas (particularly the rear parking area are lit to the BS5489 standard. This should ensure that the area has a minimum uniformity rate of 0.25Uo (25%) and that the colour rendition of the lighting is to at least 60Ra (60%). Good lighting will support formal CCTV identification individuals.

CCTV camera coverage: Looking at the hotel site. I would recommend that the CCTV system (all cameras, storage and management is reviewed to ensure it is "fit for purpose" and comply with Home Office requirements, standards of The Data Protections Act, supporting safety within the building, as well as helps with any post incident police investigation is key.

I recommend a full review of the current CCTV system by a specialist CCTV security advisor. One such company, endorsed by the Police through ACPO, Secured by Design, is called "CCTV in Focus" (cctvinfocus.com), other companies offering a similar service may be available and you may wish to conduct your own research to identify the same. CCTV in Focus can assess your current systems providing advice via written report on complicated environments such as yours.

I hope the above is of benefit to you. However, if you have any queries about crime prevention in relation to the proposals then please feel free to contact me.

Anne Chalmers

From: Mann Kashmira Singh
Sent: 08 December 2014 14:52
To: 'skywayshotel@gmail.com'
Cc: Pearmain Debie; Underwood Lorna; Ferrucci Angela
Subject: CSE

Sean, Brian,

It was good to meet you today and discuss CSE training. It was good to hear that Sean has already had the training online. Unfortunately the training is for you only and we are talking about training all of your staff.

As discussed, the suggested dates are;


22/2/2015 Morning
26/1/2015 Morning
3/2/2015 Afternoon
4/2/2015 Afternoon
5/2/2015 Afternoon

Please get back to me asap for the confirmed date so that I can make arrangement for the training.

I will need to know the numbers and whether you want to come to Langley or do you want us to come to Skyways to go through it.

Speak to you soon.

Sgt Kashmira Singh Mann | Slough Neighbourhood East
Telephone 101 (Non Emergency) | Internal 737-1820 | Mobile 07811 433 026
Address: Thames Valley Police, 73 High Street, Langley, Berks SL3 8NF
Email Kashmira.Mann@thamesvalley.pnn.police.uk

"Working in partnership to make our community safer"
 Before printing, think about the environment

Submitting Officer

Shoulder No/Name: 7586 Workman

Station: Slough

LPA: Team 2

Incident References

Premises Name/Location: Skyways Hotel, Slough

Incident Date: 13/12/14

Incident Time: 01:00

Command & Control URN: 80

Crime Report(s):

CCTV Seized? No

Sources of Information: Night worker.

Nature of Incident – what happened?

Caller phoned stating that a fight was taking place at the location between wedding guest. No weapons used or seen and damage was caused to a picture frame.

Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?

Unknown what the caller did during the incident.

Police Response – what action was taken? Please identify the main officers who dealt with the incident.

The victim stated the other person involved had left the location but was unwilling to give details. The victim was highly intoxicated and gave his details and stated he was going to sleep after the incident. No further actions were taken by the Police as the suspect had left the location and had no details for the suspect. The URN has a crime report for assault with injury which has been updated by the VAP sergeant.

Persons Involved - to add more rows click into the final cell of this table

Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)
[REDACTED]	[REDACTED]	Poss Victim	No actions	N/A

When complete, please forward to the Licensing Officer for the area (and anyone else as per local instructions)

Submitting Officer

Shoulder No/Name: C3232 Debie Pearmain

Station:

LPA: Slough

Incident References

Premises Name/Location: Skyways Hotel, Langley

Incident Date: 2210 hours 20/03/2015

Incident Time:

Command & Control URN:

Crime Report(s):

CCTV Seized?

Sources of Information:

Nature of Incident – what happened?

Attended premise with PC Snell to conduct a licensing check. Observed that the gate was shut to stop vehicles parking in the back car-park and the Hotel next door was locked. Both of these actions have been advised in a recent Crime Reduction report. Very positive to see. We entered the main Hotel and spoke to Wellington, Reception staff. Checked the Register, room 102 could not be confirmed with the ID - advice given. Other rooms were checked and ID was shown. Advice given to Wellington to ensure that ID is taken before the keys are handed over. Wellington informed me that the car-park gates are now shut at 10pm each evening. We went into the bar area and spoke with Fabio, who now runs the bar/Restaurant area. Fabio is not a Personal Licence Holder, but Valter Barlafante informed us he was a PLH, I asked to see his Personal Licence to which he informed me he did not have on him. Advice given to ensure he has the original licence with him or keep a copy of his licence on site, to show Officers if requested. I took Valters details and informed him I would be checking with Slough Borough Council that he was a PLH. Checks made 23/03/15 and confirmed that Valter is a PLH. This is a condition of the licence that a PLH is on site during the sale of alcohol.

As we left the checked the CCTV and observed that it was an hour fast. Advice given to Wellington to ensure that this is rectified asap. Wellington was fully co-operative during our visit.

Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?
Police Response – what action was taken? Please identify the main officers who dealt with the incident.
Persons Involved - to add more rows click into the final cell of this table

Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)

Submitting Officer

Shoulder No/Name: P7509 Snell

Station:

LPA: Slough

Incident References

Premises Name/Location: Skyways Hotel, Langley

Incident Date: 10/04/2015 2300 hours Incident Time:

Command & Control URN: Crime Report(s):

CCTV Seized?

Sources of Information:

Nature of Incident – what happened?

PC Snell and Debie Pearmain, Police Licensing Officer, attended the Hotel to conduct a licensing check. As we parked up we observed the car park gate open and the Hotel building front door (the building next to the main Hotel) was open and not locked. We spoke to the Reception Staff member and informed him of our findings. The staff member stated it should be locked and then found the key and went and locked it and informed us that the gate is normally shut at 10.30pm. Due to another commitment we had to leave the Hotel.

Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?
Police Response – what action was taken? Please identify the main officers who dealt with the incident.
Persons Involved - to add more rows click into the final cell of this table

Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)

When complete, please forward to the Licensing Officer for the area (and anyone else as per local instructions)

Submitting Officer

Shoulder No/Name: C3232 Debie Pearmain

Station:
LPA: Slough

Incident References
Premises Name/Location: Skyways, Langley

Incident Date: 9.10pm 07/08/2015

Incident Time:
Command & Control URN:
Crime Report(s):
CCTV Seized?
Sources of Information:
Nature of Incident – what happened?

Licensing check conducted by Debie Pearmain, SC Lewis Ablott, SC Matt Gleave and Nicola Keegan, Licensig Officer, SBC

Attended premise and spoke with 'Bruno' Reception staff member. Informed Bruno that the building next door was unlocked as I had checked this before I entered the premise. Bruno told me that no guests were staying in that part of the Hotel. I asked him why it was not locked? He then said it is normally locked at 10pm. I told him that if no guests were staying in there he could lock the front door now. He immediately went and locked the front door. Bruno informed me that the car-park gate is locked at 10pm.

A check of the signing in Register was conducted and to summarise the system is not up to standard, it is very haphazard and not acceptable. Bruno stated that some customers are asked for ID and some are not. If they are long term bookings they do not request ID and if they are builders this is the same. Advice given. Bruno stated he only works here a couple of days.

Officers found a few concerns that I have emailed the Fire Officer, Slough Council on 10/08/2015. The wooden bannister leading down to the toilets was very loose and of concern. There was tile missing in the ceiling area behind the desk with lots of wires being exposed.

Although there has been improvements at this premise I am concerned about the haphazard booking in system.

Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?
Police Response – what action was taken? Please identify the main officers who dealt with the incident.
Persons Involved - to add more rows click into the final cell of this table

Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)
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Submitting Officer

Shoulder No/Name: C3232 Debie Pearmain

Station:

LPA: Slough

Incident References

Premises Name/Location: Skyways, Langley

Incident Date: 17.55 hours 12/08/2015

Incident Time:

Command & Control URN:

Crime Report(s):

CCTV Seized?

Sources of Information:

Nature of Incident – what happened?

Operation Cuckoo - CSE Operation - Inspector Stanley, PC Pali Grewal (Plain Clothes Officer), Debie Pearmain, Police Licensing Officer and 13 year old female volunteer.

Plain clothes Police Officer and under age volunteer attended the Hotel to try to book a room . Reception staff member looked for a double room and he was informed by Reception Staff member that they did not have any rooms they were fully booked.

The Plain Clothes Police Officer and volunteer then walked into the Bar area and were sold alcoholic drinks by Kuljeet kaur - Personal Licence Holder. No questions or age were requested of the volunteer.

As they were sat in the bar area the Reception Staff member, Renu Bala approached the Officer and asked him the following, " Do you want a room for the whole night or a few hours?".

At approx 1805 Insector Stanley and Debie Pearmain entered the premise and spoke to Kuljeet Kaur and Renu Bala. Kuljeet stated that she thought it was ok as the older man had brought the drinks. I requested that she update Mr Johal the owner of what had just happened.

At 1810 we spoke to Renu Bala who confirmed to us that they book rooms out for 2 - 3 or 4 hours at a time. We also observed that there was an A4 CSE Poster being displayed on the notice board next to her.

Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?

Renu Bala dob: [REDACTED] of [REDACTED], [REDACTED] (part time worker at the Hotel)

Kuljeet Kaur - [REDACTED] Slough - has had CSE training

Police Response – what action was taken? Please identify the main officers who dealt with the incident.

Witness Statement

Criminal Procedure Rules, r 27.1 & 27.2; Criminal Justice Act 1967, s.9; Magistrates' Courts Act 1980, s.5A & 5B

URN:

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Statement of: **Charnpal Singh GREWAL**Age if under 18 (if over insert "over 18"): **Over 18**Occupation: **Police Officer 7201**

This statement (consisting of2..... Pages(s) each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it, anything which I know to be false, or do not believe to be true.

Signature:

Date: **21/08/2015**

I am A/PS 7201 Grewal, employed by Thames Valley police and currently stationed at Slough police station. This statement is in relation to my attendance at SKYWAYS HOTEL, LONDON ROAD, SLOUGH on Wednesday 12/08/2015.

On Wednesday 12th August 2015, I was on duty in plain clothes and was tasked to be part of a Police operation which involved room bookings at various hotels in Slough and also test purchase of alcohol at the bars for myself and an underage girl. I was briefed before my deployment by A/INSP 3607 STANLEY and the Police Licensing officer, Debbie PEARMAN. Also present was a 13 year old, IC1 volunteer who is known to me and I would refer to her as "V" in my statement.

During the briefing, I was informed of my role which involved attending various hotels together with "V" and try to book a room without using any form of ID. The other role was to attend the bar area in the same hotel and try to purchase alcohol for myself and V. I was given £120 cash by Debbie in order to cover the expenses at the hotel.

At 17:55 hours on the same day, I attended SKYWAYS HOTEL, LONDON ROAD, SLOUGH together with "V" and walked towards the reception area. There I spoke to the receptionist, who was a female and I do not know her name. I asked the receptionist if I could book a double room for myself and "V" for one night and the receptionist told me that all the rooms were booked. "V" was on her mobile phone standing next to me. I then asked the receptionist where the bar was and she directed me towards the bar area. There was another female staff member who was working at the bar and I asked "V" if she would like a Vodka with Lemonade in front of the staff member. "V" stated she would like a Vodka Lemonade and I ordered the same for me. I made it obvious in front of the staff member that one of the drinks was for "V". I was not asked for any ID and neither was "V". Whilst at the bar, I informed A/INSP STANLEY about the alcohol purchase through a text message and waited for his arrival. Whilst waiting, the receptionist came back to me and asked if I wanted the room for the whole night or only for a few hours. I said 3 hours would be good but she said she could not do it for 3 hours. I was about to ask for 2 hours but before I could do this, another customer arrived and the receptionist got distracted by them. Debbie and A/INSP STANLEY soon arrived and I informed them of the circumstances.

I was very shocked when I was asked how long I wanted the room for. The whole time "V" was standing next to me and she was on her mobile throughout the incident. At no point anyone asked about "V" or my relation to her considering the age gap between "V" and I. I made it very obvious that the room was for

Signature:

Signature Witnessed by: **N/A**

Witness Statement

Continuation of Statement of Charnpal Singh GREWAL

"V" and I for one night only however, I was not challenged at all. Despite of this, I was asked if I wanted a room for a few hours.

These are my original notes.

Signature: _____

Signature Witnessed by: N/A



**Debie Pearmain
Licensing Officer**

Windsor Police Station
Alma Road
Windsor
Berkshire SL4 3ES
Tel. 01753 835571
Fax. 01753 835569

Date: 17th August 2015

Dear Mr S Singh Johal & Mr K Singh Johal

An appointment has been made for you to attend Windsor Police Station, Alma Road, Windsor, Berkshire, SL4 3ES on Friday 4th September 2015 at 10.00am.

The meeting is to discuss a licensing issue in relation to Skyways, London Road, Langley, Slough.

If you fail to attend this meeting, non-attendance could be used in evidence if at any time your premises licence is reviewed.

Please telephone the above number to confirm your attendance.

Yours sincerely

Debie Pearmain
Licensing Officer, Thames Valley Police

Cc
Rachael Rumney, Senior Licensing Officer, SBC
Inspector Stanley



**Debie Pearmain
Licensing Officer**

Windsor Police Station
Alma Road
Windsor
Berkshire SL4 3ES
Tel. 01753 835571
Fax. 01753 835569

Date: 3rd September 2015

Dear Mr Johal

Further to our telephone conversation earlier today, a further appointment has been made for you to attend Windsor Police Station, Alma Road, Windsor, Berkshire, SL4 3ES on Monday 14th September 2015 at 11.00am.

The meeting is to discuss a licensing issue in relation to Skyways, London Road, Langley, Slough.

If you fail to attend this meeting, non-attendance could be used in evidence if at any time your premises licence is reviewed.

Please telephone the above number to confirm your attendance.

Yours sincerely

Debie Pearmain
Licensing Officer, Thames Valley Police

Cc
Rachael Rumney, Senior Licensing Officer, SBC

MINUTES
14th September 2015
Windsor Police Station, Alma Road.

Present:

Debie Pearmain (DP)	TVP, Licensing
Melanie Sagar (MJS)	SBC, Licensing
Jon Stanley (JS)	TVP, Neighbourhood Inspector & Slough CSE Lead
Sewa Singh Johal (SSJ)	Skyways Hotel, Premises Licence Holder
Max(M) Manager	Skyways Hotel, Restaurant General

Apologies:

Kavi Raj Singh Johal (KRSJ) Premises DPS

ACTION

1. Minutes of Last meeting/ Actions

None

N/A

Matters Arising

DP- Meeting has been called to discuss outcome of Operation Cuckoo. Started by recapping history of issues at premises:-

Sept 14 – Oct 14 extra conditions added to premises licence by way of variation due to CSE/security & housekeeping concerns. DP read out all 9 added conditions.

Nov 14 – drug swabs showed high levels of cocaine

28/11/14 – no challenge for entry into the annex & not all guest i.d. being checked.

05/12/14 – TVP security assessment report issued.

13/12/14 – fight between wedding guests

March 15 – car park and front door locked however CCTV one hour fast – register checked & advice given.

30/03/15 – CCTV checked – all ok

10/04/15 – car park gate open, DP was told it was about to be shut (Mr Johal confirmed this should be done at 10:30pm every day) however annex doors open – staff found the key and locked the annex.

01/05/15 – Licensing visit – no issues.

07/08/15 – Lice sing check – booking in & fire safety concerns.

DP said she has visited Skyways so often that reception staff member Wellington joked on this occasion that he would see her next Friday.

SSJ – Who's Wellington?

DP – One of your staff. SSJ made no reply.

DP – Explained about CSE test purchase (Operation Cuckoo) Officer & volunteer were refused a room as hotel full however were sold alcohol in the bar by a personal licence holder, Kuljit Kaur. While seated in the bar the officer & volunteer were approached by reception staff member Rena Bhala and asked if they wanted the room all night or for 2, 3 or 4 hours? DP highlighted that there is a CSE awareness poster prominently displayed next to reception staff. In relation to the alcohol sale Kuljit said she thought it was ok to serve as the adult was buying the drinks. DP stated both incidents are very concerning especially the offer of hourly room bookings being offered.

JS – I am CSE lead for Slough area – explained about monthly CSE meeting he attends and confirmed CSE is going on in Slough. JS asked SSJ & M Do you understand what CSE is?

M & SSJ – yes

JS – Continued to speak about CSE & actions taken – highlighted that hotels are at risk if they do not have the right protocols & procedures in place which is why TVP conducted the test purchase operation; to test the robustness of hotels. Stated the failures at Skyways make this hotel a high risk business as word will get round that they are easy to use for this type of activity. Mr Johal needs to get this sorted out. Skyways Hotel is now red flagged as it had the worst failure of the operation and there will be further test purchases made.

M – Re alcohol purchase – the alcohol was served to the adult not the child – the bar had just opened and staff were in process of prepping for the night, so the staff member served the alcohol then left the bar to go to the kitchen – said she would have stopped the adult if she had been in the bar and seen the alcohol being handed over.

DP read out test purchase officers' statement (paraphrased below):

'asked volunteer what she wanted to drink in front of bar staff – vodka & lemonade – ordered two – given two & paid for two. No age challenge for volunteer.'

M – Said officers' statement was incorrect as that is not what happened.

JS – If in situations where your staff are not asking who the drinks are for

M – Started talking about people drinking in the garden

JS / DP / SSJ – She should have asked who the second drink was for.

M – Continued to argue about circumstances of alcohol sale and in relation to sale & consumption in the garden.

DP – It is your responsibility to make sure no-one is buying for under age persons no matter where they are drinking. What action has been taken since the test purchase?

M – Bar & restaurant have been closed since as Kuljit has been in hospital. M will be running it from now on and when Kuljit is back she will be re-trained by M and M will make sure the bar is run as it has been for the last 4 years since he took over the management.

DP – Highlighted that part of CSE is to ply children with alcohol.
DP to SSJ – what action have you taken?

SSJ – Didn't know about it.

DP – So this meeting is the first time you're hearing about this?

SSJ – M explained about problem on the way to the meeting.

DP – This is directed to you SSJ as the premises licence holder: every breach of condition could have a fine if you're taken to court; your licence could also be reviewed. Suggest you go through the licence and check all the conditions and you need to know who is in each room, even for Fire Safety reasons.

SSJ – Spoke to girl who said DP told her all ok with booking in system.

DP – Booking in system is not good enough – all staff can't show i.d. for guests as it's not being taken. Staff say guests are local and here all the time so they don't get the i.d. SSJ must go through the conditions and make sure everything is done or the premises licence will be reviewed.
What time is the annex shut?

SSJ – 10pm – there was a faulty lock but that has been sorted.

DP – what time is the car park locked?

SSJ – 10pm

JS – Explain why you hire rooms on an hourly basis?

SSJ – (laughed) Not aware of this.

JS – Why did the receptionist offer this to the officer?

SSJ – Not hotel policy.

JS – You need to make sure it stops.

SSJ – Will stop. It's not needed. It won't happen again.

JS – This was my first visit to Skyways and I'm not impressed. Things must get better. We've heard what you have to say and we will discuss with the Local Authority what to do next. A further test purchase will happen. You have to show due diligence.

DP – SSJ you're not at the premises.

SSJ – There every day.

DP – And your son (KRSJ)- who is the DPS?

SSJ – One of us is there every day. I have another business in Uxbridge so SSJ usually there in the morning and sometimes in the evening. Promise will get better. If not will close the hotel and turn it into flats. I've held a licence since 1963 – it's sickening.

DP – Bottom line – have you got a daughter – grown up?

SSJ – Yes, 45 but I have granddaughters.

DP – Just think if it was your family. We have to try to protect these vulnerable girls and boys.

M – Repeated previously stated intentions re running the bar. M then spoke about a previous inspection and concerns about number of officers involved.

SSJ / M – Both objected to number of officers attending the inspection.

SSJ – Is this normal practice?

DP / JS – It depends on the operation but we're not discussing that any further as not the purpose of this meeting.

DP – SSJ given following action points:

Adhere to all the licence conditions

Retrain staff re alcohol sales

Speak to reception staff about hourly room bookings

Booking in system is to be up to standard

DP / JS – Again confirmed Skyways will be on the list for further test purchase operations and there will be further licensing checks.

Meeting ended.

Witness Statement

Criminal Procedure Rules, r 27.1 & 27.2; Criminal Justice Act 1967, s.9; Magistrates' Courts Act 1980, s.5A & 5B

URN:

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Statement of: **Johnny WHITE**Age if under 18 (if over insert "over 18"): **Over 18**Occupation: **PS 6358**

This statement (consisting of2..... Pages(s) each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it, anything which I know to be false, or do not believe to be true.

Signature:

Date: **30/09/2015**

I am Police Sergeant 6358 Johnny WHITE of Thames Valley Police and I am currently based at Langley Police Station.

On Sunday 6th September 2015 I was on duty in full uniform using the call sign CES60. I attended SKYWAYS HOTEL, 19-24 LONDON ROAD, SLOUGH, SL3 7RL to complete a licensing check in relation to the prevention of crime and disorder. I conducted the check at 21:00 hours and spoke with Wellington QUADROSE who was on reception. During the check Wellington was unable to provide an Incident Register. Wellington said he was aware of the book but it was currently locked away and that only his boss had access.

On Friday 25th September 2015 I was on duty in full uniform using the call sign CES60. I attended the SKYWAYS HOTEL along with Debie PEARMAN at approximately 22:30 hours to conduct a licensing check. The first thing I noticed was the building to the left of reception as you look at the front of the hotel was insecure. I asked PC 5468 ASHCROFT to enter to ensure everything was in order. PC ASHCROFT reported back that room 103 was wide open with bedding strewn all over the room. There was also money on the stairs which was handed into reception. The staff did not detect that officers had entered this part of the building.

Again there was no Incident Register available to view and booking in system seemed complicated and confusing. Although people's ID's had been taken there were just company names next to rooms and no way of telling who had checked in or checked out. Had there been a fire the booking in system would have been of no use in order to establish who should be in the building increasing the risk to the fire service.

Although CCTV was working and an employee was present to work the system, there were no DVD's or memory sticks available to download the footage onto.

Finally, Wellington was unable to provide any training records of which staff had received CSE training, when this had been completed or when a refresher was required.

On Wednesday 30th September 2015 I was on duty in full uniform using the call sign CES60. I attended the SKYWAYS HOTEL along with A/PS 6895 Dan BURT to complete a licensing check. On this occasion I spoke with Shanmuganathan SRISKANDAKUMAR who said he was the day manager. On this occasion the Incident Register was provided. This consisted of an A5 pad with no writing on the

Signature:

Signature Witnessed by: **N/A**

Witness Statement

Continuation of Statement of Johnny WHITE

front. The first incident was recorded on January 2015 and the last entry was June 2015, there were no more than 5 entries. When challenged about the lack of updates I was informed that incidents were also recorded in their booking in diary. Again this seemed very confusing. When I looked at the booking in diary there were people next to the company names this time however again there was no way of telling who had checked in and who had checked out.

Signature: _____

Signature Witnessed by: N/A

Debie Pearmain
Licensing Officer

Windsor Police Station
Alma Road
Windsor
Berkshire SL4 3ES
Tel. 01753 835571
Fax. 01753 835569

Date: 1st October 2015

Dear Mr S Johal and Mr K Johal

An appointment has been made for you to attend **Langley Police Station**, High Street, Langley, Berkshire, SL3 8NF on Monday 12th October 2015 at 10.00am.

The meeting is to discuss a licensing issue in relation to Skyways Hotel, London Road, Langley, Slough.

If you fail to attend this meeting, non-attendance could be used in evidence if at any time your premises licence is reviewed.

Please telephone the above number to confirm your attendance.

Yours sincerely

Debie Pearmain
Licensing Officer, Thames Valley Police

Cc
Melanie Sagar, Senior Licensing Officer, SBC

MINUTES
12th October 2015
Langley Police Station, High Street, Langley.

Present:

Debie Pearmain (DP)	TVP, Licensing
Melanie Sagar (MJS)	SBC, Licensing
Johnny White (JW)	TVP Police Sergeant, Langley
Sewa Singh Johal (SSJ)	Skyways Hotel, Premises Licence Holder
R Kumar – known as Sean (RK)	Skyways Hotel, Hotel Manager in charge of accommodation

Apologies:

Kavi Raj Singh Johal (KRSJ) Premises DPS

ACTION

1. Minutes of Last meeting/ Actions

None

N/A

Matters Arising

DP- Meeting has been called to discuss outcome of licensing checks on 6th September 2015, 25th September 2015 and 30th September 2015 as I said I would keep you informed

. DP then read Sergeant White's statement to SSJ & RK regarding the above detailed checks and also confirmed she was in attendance on 25th September 2015, was first on the scene and was not detected by staff entering the hotel annex.

SSJ – After our meeting in September at Windsor I spoke to RK and told him to employ a night worker to stay in the annex but it hasn't been done.

DP – We are now one year down the line and there's no change

JW – to SSJ – you said you asked RK to employ someone. Did you check it had been done?

SSJ – I trusted RK. After the last meeting I offered to employ someone but he said he would do it.

DP – the room door was left open. Anyone could have been dragged in there and done anything they wanted and no staff would have known about it.

RK – Can't happen. We take I.D. RK said something about CCTV. Don't take I.D. with credit cards.

SSJ – Don't give them a room.

RK – It's ok with credit cards.

SSJ – No. Don't give them a room.

JW – The booking in system is very complicated. If there was a fire it would create problems for the fire service.

SJ – I've been running the hotel for 29 years.

DP – But times have changed. From a licensing side we are very concerned about this premise in respect of public safety and protection of children from harm. We are at the point of reviewing the premises licence as nothing has changed.

SSJ – Liquor licence?

DP – Yes.

SSJ – there is no alcohol problem.

DP – It's the whole of the premises licence.

SSJ – Give us one more chance, one more month.

JW – the problem is there have been issues 3 times in one month and it's the same problems that are never sorted out.

SSJ – One more chance, please.

JW – How many 'one more chances' can we give?

SSJ – to RK – RK 6-12 someone is there in the annex – RK & SSJ then argued.

RK – There is someone there Friday & Saturday when it's busy.

JW – to SSJ - Why should you be given one more chance?

SSJ – Because I've been running the hotel for 29 years.

JW – that's not a valid reason.

SSJ – I will work with RK to make everything alright. If not I will close the hotel and turn it into flats. Please I will make sure all ok.

DP – It has to be done today.

JW – Why wasn't it done before?

SSJ – RK has let me down.

JW – You should have done all these things before.

SSJ – You are right. SSJ then repeated previous comment about employing a caretaker/night porter between 10pm – 6am for the hotel annex.

RK – 6pm – 12am is enough.

SSJ – Why? Why not all night?

DP – You need to discuss this outside, this meeting is not the place.

SSJ / RK ignored DP – SSJ to RK – If you can't find someone, do it yourself. If not I will turn the hotel into flats.

RK to SSJ – £2000 to employ someone.

DP to SSJ – You need to speak to RK outside about this. You need to adhere to all the premises licence conditions. SSJ you are ultimately responsible as the premises licence holder.

RK – don't have a copy.

MJS gave SSJ & RK Licensing copy of premises licence.

DP - From today no breaches.

JW - SSJ, do you have a copy of the premises licence?

SSJ – Yes and a copy given to staff.

JW – Do the staff know about the licence conditions?

SSJ – Should know. SSJ asked RK Do you know?

DP – We need to have a discussion about what will happen next but from now on you must adhere to all the premises licence conditions. If there are any further breaches there will be no more meetings; it will be straight to review if we don't review now.

Meeting ended 10:10 15.10.15

Witness Statement

Criminal Procedure Rules, r 27.1 & 27.2; Criminal Justice Act 1967, s.9; Magistrates' Courts Act 1980, s.5A & 5B

URN:

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Statement of: **Johnny WHITE**Age if under 18 (if over insert "over 18"): **Over 18**Occupation: **PS 6358**

This statement (consisting of1..... Pages(s) each signed by me) is true to the best of my knowledge and belief and I make it knowing that, if it is tendered in evidence, I shall be liable to prosecution if I have wilfully stated in it, anything which I know to be false, or do not believe to be true.

Signature:

Date: **15/10/2015**

I am Police Sergeant 6358 Johnny WHITE of Thames Valley Police and I am currently based at Langley Police Station.

On Thursday 15th October 2015 I was on duty in full uniform using the call sign CES60. I attended SKYWAYS HOTEL, 19-21 LONDON ROAD, LANGLEY, SLOUGH, SL3 7RL along with Debie PEARMAIN from TVP licensing, Mel SAGER from SBC licensing, Anne CHALMERS for TVP Crime reduction and a Fire Officer. We arrived at approximately 12:55 hours to conduct a licensing check following on from a meeting with the owner, Mr. JOHAL, on the 12th October 2015.

To start with the lady on reception could not contact Mr. JOHAL. Sean, the other manager was 20 minutes away. We could not wait so we started the check.

Looking through the booking in process very little had changed since the last visit. Although there were names in the book it was still unclear who had checked in and who had checked out. The lady on reception could not tell the fire officer who was currently in the building which would have presented an additional risk had there been a fire.

Out of the booking in register I picked a name at random. █████ WILLIAMS, room 114 who checked in on 11th October 2015. The receptionist was unable to provide a copy of WILLIAMS identification and stated that the hotel must not have taken a copy. The copies of identification that had been taken were very disorganised and in no order.

I then asked to see the hotels Child Sexual Exploitation (CSE) Records. Again I was told there were no records just two certificates that the receptionist and Sean had. I asked "HOW DO YOU KNOW WHEN TRAINING IS NEXT REQUIRED?" and I was told "WE GET AN EMAIL". I pointed out this was not good enough and it was the hotel's responsibility to keep their own records so that they knew when refreshers were due.

When I went through to the bar area next to kitchen it was apparent that the CCTV monitor was not working. When I asked a member of staff if the CCTV was recording, the staff couldn't tell me as they couldn't see anything on the monitor. I was informed that MAX was in at 15:00 hours and that he may know the answer to my question.

I have now completed 4 licensing checks and despite advice being given on each occasion, nothing has changed and the hotel poses a significant risk of CSE and a significant risk if there were a fire.

Signature:

Signature Witnessed by: **N/A**

From: Chalmers Anne
Sent: 15 October 2015 16:16
To: Pearmain Debie
Subject: Skyways Hotel Site visit 15/10/2015

Dear Debie

Following on from our visit (Skyways hotel) today (15/10/2015), Please find below my updated comments, this comments are in addition to my original comments (5/12/2014).

I for ease, I have incorporated my observation from the 15/10/2015 into the original document, these have been identified by "Findings from revisit of Skyways Hotel 15/10/2015" and where recommendations have been made these are highlighted in **Brown text**.

Kind regards
 Anne

From: Mrs Anne Chalmers
Address: Thames Valley Police, 124, Bath Road, Taplow, Bucks SL6 ONX
Ref. No. Skyway Hotel , Slough
Date: Friday 5th December 2014

Skyways Hotel: 19-21 London Road, Slough, SL3 7RL, United Kingdom

Security Assessment Report

With reference to my visit and survey of the property at the above address on Friday 5th December 2014. I now make the following recommendations, which I feel you ought to consider implementing to improve the present level of security. This report relates to the physical security of the Annex hotel and rear car park. Further security advice and recommendation may be required once these initial recommendations have been responded to.

The vast majority of crime is preventable and therefore good crime prevention will reduce your vulnerability to the effects of disruption by way of loss, damage or theft. Any solution to your problem should be appropriate, cost effective, and realistic.

Where any recommendation is made for physical security, products should be of good quality and if applicable, should as a minimum conform to no less than the relevant British Standard, which is indicated by the KITE MARK. It is assumed that competent security installers will carry out any fitting of physical security products.

Over view: I and TVP Licensing Officer, Mrs Peamain, visited the site and spoke with Max, the General Manager of the Restaurant. The Hotel comprises of two separate buildings which provide guest accommodation. Hotel reception is located within the larger of the two building as is a bar/restaurant which is accessible from the hotel reception area. This is leased from the hotel and is managed as an independent business.

There is no reception for the second building and for the purpose of this report I will consider the second building to be an annex. During our visit we were informed that the hotel annex building is secured when not in use and 'only people that the hotel knows' are given guest accommodation in this unmanned building. On inspection, although we were told that no guests were staying in the annex, we found the building to be

(allowing authorised guests and staff access, whilst restricting unauthorised intrusion). The system can be used to identify which fob has been used to gain access, providing date, time & fob identification information to site management. The system should also identify and record the date and time where the door has access control has been overridden by hotel reception/staff. This data shall be kept for a minimum of 30 days

2. **Annex ground floor Fire exit doors:** during our visit I identified that the ground floor fire exit doors (providing escape from the basement) had been disabled, preventing it from being.

Annex ground floor Fire exit doors: Findings from revisit of Skyways Hotel 15/10/2015

- During our visit this fire exit door was reviewed. It was identified that the fire door provides egress from basement rooms and cubicles used by the Hair and Beauty business.
- **Recommendation:** As this door provides unrestricted access opportunity into the private hotel lobby from the Hair and beauty business located beneath the hotel. I would strongly recommend that this fire door is secured (fail safe in the event of an emergency) to isolate/segregate the two separate businesses, thus preventing any unauthorised access into the private space of the hotel through the this fire exit door.

3. **Car park:** The rear parking area appears to be is poorly illuminated, however, there is evidence of CCTV; Rear parking courts can be problematic. If the rear parking facility is not secured, the area can quickly become vulnerable to Anti-Social Behaviour (ASB), crime and the fear of crime. This is supported by reports of groups of young males gathering in the car park and smoking drugs. Best practice states - care should be taken to ensure that the parking areas are gated with automatic gates.

The rear court parking facility of this hotel must be gated and secured with self closing, electronic pedestrian and vehicle gates (mechanical gates are not acceptable as they will invariable get left open by staff and guests, the facility will remain insecure and vulnerable), there should be an audio/visual (CCTV) link to main reception provide reception staff with the necessary control over this private space.

Car park: Findings from revisit of Skyways Hotel 15/10/2015

- The rear parking court is fitted with mechanical gates, during my visit I noted that signage now stated that these gates will be locked at 10 pm. At this stage I cannot comment on the security of this car park or confirm if the gates are left insecure.
- I would seek further information regarding the effective security of these gates from NHPT.

4. **Lighting** – Lighting can have a dramatic effect in reducing crime, the fear of crime and anti-social behaviour. I have concerns that parking areas and any other non adopted public realm are not sufficiently lit.

It is recommended that Hotel management ensure that the parking areas (particularly the rear parking area) are lit to the BS5489 standard. This should ensure that the area has a minimum uniformity rate of 0.25Uo (25%) and that the colour rendition of the lighting is to at least 60Ra (60%). Good lighting will support formal CCTV identification individuals.

Lighting: Findings from revisit of Skyways Hotel 15/10/2015

- I would ask that the Hotel Management confirm that lighting in the car park conforms to BS5489 with a minimum uniformity rate of 0.25Uo (25%) and that the colour rendition of the lighting is to at least 60Ra (60%)

ROYAL BERKSHIRE FIRE AND RESCUE SERVICE

Slough Fire Safety Office, The Fire Station, 124 London Road, Langley,
Berks,
SL3 7HS



Direct Line 07748631507 Office Line 01753 547997
Email ellisjm@rbfrs.co.uk | www.rbfrs.co.uk
Follow us on Twitter @rbfrsofficial

Mr S Kumar
Skyways Hotel
19 – 21 London Road
Slough
Berkshire
SL3 7RL

Your Ref:
Our Ref: JE/ALL/176185
Ask for: John Ellis
Date: Monday 19th October 2015

**Re: THE REGULATORY REFORM (FIRE SAFETY) ORDER 2005
SKYWAYS HOTEL 19 – 21 LONDON ROAD SLOUGH BERKSHIRE SL3 7RL**

Dear Sir

Further to my visit with officers from Thames Valley Police and Slough Borough Council Licensing Department to your premises on 15th October 2015 the following requirements are made.

1. The booking in and booking out system for guests along with the evacuation and roll call practices should be reviewed, amended and tightened up as necessary. At all times, an accurate record of guests must be kept and the book must remain at the reception desk and taken to the assembly point on all occasions an evacuation is undertaken. Pre-determined assembly points should be arranged and a roll call of staff and guests to be taken. The person who is in charge of the assembly point should report to the person who has been nominated as the fire service liaison indicating all persons accounted for or those missing and where they were last seen.
2. It was noted that the fire alarm panel in 19 London Road was showing a fault on zone 4. The system to be checked by a competent engineer and the fault rectified.

Should you require clarification of the above or any further fire safety advice please do not hesitate to contact me.

Yours faithfully

John Ellis
Fire Safety Inspecting Officer

On behalf of Royal Berkshire Fire Authority



Andy Fry • Chief Fire Officer

Submitting Officer
Shoulder No/Name: C3232 Debie Pearmain

Station:
LPA: Slough

Incident References
Premises Name/Location: Skyways, Langley

Incident Date: 09.45am 16/10/2015

Incident Time:
Command & Control URN:
Crime Report(s):
CCTV Seized?
Sources of Information:
Nature of Incident – what happened?

Telephone conversation with Mr Johal, PLH. I informed Mr Johal that following the joint agency visit to the premises on Thursday 15th October 2015 when the Fire Officer, SBC, Licensing Officer, SBC, Crime Prevention Officer, Sergeant White and I attended, further issues, breaches and concerns were raised. Mr Johal was updated of this. I also informed Mr Johal that I would be speaking to the Inspector later today and that due to the ongoing issues found again yesterday, I would probably be instructed to start the review application. Mr Johal said, "Can't you give us one more chance Debie, I have sold my business in Uxbridge and would like to spend my last few years in the Hotel. I will be there". I replied, " It is not my decision Mr Johal. I will be speaking to the Inspector later today and will telephone you on Monday with the outcome of what action we will be taking".

Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?
Police Response – what action was taken? Please identify the main officers who dealt with the incident.
Persons Involved - to add more rows click into the final cell of this table

Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)

When complete, please forward to the Licensing Officer for the area (and anyone else as per local instructions)

Submitting Officer		
Shoulder No/Name: Inspector 103 Cook	Station: Langley	LPA: Slough

Incident References	
Premises Name/Location: Skyways, Langley	
Incident Date:	Incident Time:
Command & Control URN:	Crime Report(s):
CCTV Seized?	
Sources of Information:	

Nature of Incident – what happened?
<p>Following the joint agency visit to the premises on Thursday 15th October 2015, further issues, breaches and concerns were raised.</p> <p>There have been numerous ongoing issues raised with regard to this premises with little to no changes made by the Licence Holder or DPS. I would request the TVP Licensing Officer now starts the review paperwork for this licence to be reviewed under the Prevention of Crime and disorder, Public Safety and the Protection of Children from harm licensing objectives.</p>

Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?

Police Response – what action was taken? Please identify the main officers who dealt with the incident.
Premises Licence to be reviewed.

Persons Involved - to add more rows click into the final cell of this table				
Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)

When complete, please forward to the Licensing Officer for the area (and anyone else as per local instructions)

Submitting Officer		
Shoulder No/Name: C3232 Debie Pearmain	Station:	LPA: Slough

Incident References		
Premises Name/Location:	Skyways Hotel	
Incident Date:	11.25am 19/10/2015	Incident Time:
Command & Control URN:	Crime Report(s):	
CCTV Seized?		
Sources of Information:		

Nature of Incident – what happened?
<p>I telephoned Mr Johal to advise him that I had been requested to apply to review the premises licence, due to the ongoing issues and breaches. Mr Johal informed me that he may surrender the premises licence due to the ongoing issues and that he would be speaking to his family. I asked Mr Johal to keep me updated on this.</p> <p>He asked me about the review process which I updated him on. He then informed me that his address has changed to Iver, Bucks, and for any correspondence to be sent to this address.</p>

Premises Response – what part did staff play? How did they react/assist (include good/poor performance)?

Police Response – what action was taken? Please identify the main officers who dealt with the incident.

Persons Involved - to add more rows click into the final cell of this table				
Name	Date of Birth	Role	Action Taken	Ref No. (e.g. Custody, PND etc)

When complete, please forward to the Licensing Officer for the area (and anyone else as per local instructions)